



Neurophenotyping Center animal facility In and out room procedures

1. Purpose

1.1 This SOP describes the sanitary measures for the in and out room.

2. Responsibility

2.1 The Neurophenotyping Centre animal facility is responsible for maintaining sanitary conditions in the all animal facility and housing room.

2.2 Investigator and their staff are responsible for cleaning and disinfecting all area and equipment or behavioral apparatus that were be in contact with animals. (S.O.P Behavioral tests-Rodents section 4.)

2.3 Investigators and their staff are responsible for removing all items they brought into the area upon completion of their work and tidying up the area. Arrangements for the removal of biohazardous equipment and/or waste must be arranged with the animal facility supervisor at the time of booking the room.

2.4 Investigators and their staff are responsible for conducting swipe tests and decontamination of the area and equipment if radioisotopes are used. A copy of the results must be supplied to the animal facility supervisor.

Procedures to entry in the in and out room (for all: user and staff)

- **Put on a new clean gown dedicate to this room: discard it in the laundry basket before leaving the room.**
- **Put on double cover shoes: discard your last pair of cover shoes before leaving the room.**
- **Disinfect trolley before and after use (use Peroxyguard): Spray liberally wheels and all surfaces.**

**When you have to manipulate an animal
(inside labs and inside housing room)
ALWAYS WEAR**

- Gloves
- Disposable apron (recommended)
- Disposable cuffs (recommended)
- Mask is recommended

After each manipulation dispose of your gloves, apron and cuffs.

***Leave all the equipment (dirty cages, water bottles, lids, filter lids etc) used in the labs inside the in and out housing room. Animal facility staff will take care to dispose of your material.**

***Never bring back dirty cages, water bottles, lids, filter lids or any material from labs etc inside the dirty side of the cage washer.**

***Never bring animals from in and out housing room in a Behavioral room or anywhere in the animal facility.**

*** Always put filter lids on your cage.**

*** If it's possible always leave filter lids on your cage inside the lab.**

**3. Procedures for the returning from laboratory housing rat's room: Daily
Animal facility staff**

3.1 This particular room need to be done at the end of each day by the staff.

3.2 A schedule is to be followed on a daily basis for rooms that need cage changes (see attached cage changing schedule). In that particular room the cages will be changed, the racks wiped down using a solution of Peroxyguard 1:16. The dirty cages will be pile up and placed inside a bag and directly go to be autoclaved and then washed. All water bottles are changed with a new clean autoclaved one and lids are empty with food.

3.3 All other procedures than the conventional housing rooms will be fallow for that room.