

I DECLARE having read the following policies:

1. Conservation and Confidentiality of Employees' Files
2. Code of ethics
3. Dress code
4. Identity-Access Cards Management
5. Information Management - Security of informational assets
6. Promote a smoke free environment
7. Promoting a Workplace Free From Harassment and Violence
8. Workplace alcohol and illegal drugs

I UNDERTAKE to respect these policies and I comprehend that this commitment also refers to all the policies in effect at the Douglas Institute, which I will refer to, on the Intranet, Document Centre section, normative documentation entry.

I UNDERSTAND that I am liable to receive sanctions if I fail to conform to the obligations related to these policies.

Name

Signature

Employee N°

Date